

To: Credit Department Company: Buffalo Armory

Email: \_credit@kleinsteel.com Fax number: 585 340 0831 Date: \_\_\_\_\_

## 4 STEP CREDIT APPLICATION PROCESS

We greatly appreciate your interest in doing business with Buffalo Armory. In order to speed up our application process, which generally takes 2-3 days, the following information is required:

**Application**— Please fully complete our application even if you have a prepared credit sheet. Please email or fax the credit sheet with the completed application.

**Signature**—Please have the majority owner or principal *sign* the application.

**References**—Please *provide* us with up to date references, with correct phone and fax numbers or email addresses.

**Financial Statement**— Please provide your most current financial statement.

Thanks for your cooperation. We look forward to doing business with your company.

**Buffalo Armory's Credit Department**

**Jenelle Cassano - Controller**

**Phone: 585-647-5131**

**Fax: 585-340-0831**

# CREDIT APPLICATION

Remit to address:  
Buffalo Armory  
1050 Military Rd  
Buffalo, NY 14217

Legal Company Name: \_\_\_\_\_

Bill to address: \_\_\_\_\_ (P.O. Box or Street Address)      Ship to address: \_\_\_\_\_ (Street Address)

\_\_\_\_\_  
(City, State, and Zip Code)      \_\_\_\_\_  
(City, State, and Zip Code)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## Business Information:

### Type of Business

Check One:

Proprietorship

Partnership

Corporation

Public  Private

Limited Liability Co

Website: \_\_\_\_\_

Line of Business (i.e. Construction): \_\_\_\_\_

Years in Business: \_\_\_\_\_

Have you ever filed bankruptcy: Yes  No

Annual Sales/Revenue: \$ \_\_\_\_\_ Estimated monthly purchases: \$ \_\_\_\_\_

Number of employees: \_\_\_\_\_

Taxable: Yes  No  PO's Required: Yes  No

*(If no, attach sales tax exemption certificate)*

Name of Buyer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Payables Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How would you like to receive your invoices: Mail:  Fax:  Email:

## Names of Officers/Owners/Principals (If more than two, please list on a separate sheet)

1) Name \_\_\_\_\_ Title \_\_\_\_\_ % of Ownership \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Social Security # \_\_\_\_\_ Home Phone \_\_\_\_\_

2) Name \_\_\_\_\_ Title \_\_\_\_\_ % of Ownership \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Social Security # \_\_\_\_\_ Home Phone \_\_\_\_\_

**FORMER/PRESENT AFFILIATED COMPANIES**

Name of company: \_\_\_\_\_ How is the company related: \_\_\_\_\_

Ever filed bankruptcy \_\_\_\_\_ If yes, give date, city & state \_\_\_\_\_

**TRADE REFERENCES - Please list active suppliers you are doing business with.**

1) Company Name \_\_\_\_\_  
Street/PO Box \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

2) Company Name \_\_\_\_\_  
Street/PO Box \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

3) Company Name \_\_\_\_\_  
Street/PO Box \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

4) Company Name \_\_\_\_\_  
Street/PO Box \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Address \_\_\_\_\_

Officer \_\_\_\_\_ Phone \_\_\_\_\_ Checking Account # \_\_\_\_\_

**TERMS OF SALE: ½% 10 Days Net 30 Days. The discount does not apply to tax, freight or to payments made with a credit card. We accept all major credit cards. We do not accept third party, starter checks, or post dated checks. Interest may be charged and/or orders held on all past due accounts. There is a \$25.00 returned check fee.**

**The customer certifies that the information contained herein is true and complete. The information contained in this application is provided for the purpose of obtaining or maintaining credit. This application authorizes Buffalo Armory to investigate the credit of the customer and/or principals, this includes credit reports, vendor references, banks, and any other inquires to verify creditworthiness. The undersigned hereby agrees that any disputes arising out of this agreement or goods and merchandise ordered or delivered pursuant hereto will be governed and settled under applicable principles of New York law, under jurisdiction of New York Courts and that venue in any such action shall be in the County of Monroe. Customer agrees that if credit is extended, all credit and sales made shall be subject to the following:**

- A. Customer shall pay the full invoice(s) amount within 30 days of the invoice date, unless an alternate agreement is in place by the customer and Buffalo Armory in writing.**
- B. I understand that I will be billed a service charge of 1.5% per month on any unpaid invoices. In the event of nonpayment, the customer agrees that they are liable for the cost of collection including but not limited to reasonable attorney fees and court costs.**

C. I confirm that I am an officer of the Customer and that I am authorized to enter into the aforesaid agreement on the customer's behalf.

D. This agreement shall be continuing unless mutually terminated by both parties in writing.

Legal Company Name: \_\_\_\_\_

Printed Name of Officer/Owner: \_\_\_\_\_

Signature of Officer/Owner \_\_\_\_\_ Date \_\_\_\_\_

Title of Officer/Owner \_\_\_\_\_

### INDIVIDUAL PERSONAL GUARANTY

I \_\_\_\_\_, hereby personally guarantee payment to *Buffalo Armory LLC* in the State of New York of any obligation of the company and I hereby agree to bind myself to pay you on demand, unconditionally and absolutely, any sum which may become due or by acceleration or otherwise to you by the Company whenever the Company shall fail to pay the same, plus all costs of collection including reasonable attorney fees and court costs. It is understood that this guaranty shall be a continuing and irrevocable guaranty and indemnity for such indebtedness of the Company. I do hereby waive notice of default, non-payment and notice, protest and notice of protest thereof and consent to any modification or renew of the credit agreement hereby guaranteed. *Buffalo Armory LLC* may at any time, without any consent or notice to me, make any arrangements with the Company regarding any property held or assigned for security without affecting this guaranty. I understand that *Buffalo Armory LLC* can collect any and all amounts due to it by the Company from me without exercising its rights against the Company.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_



For internal use only \_\_\_ NDA \_\_\_ Background